

## SUPREME COUNCIL, ORDER OF DEMOLAY OF THE REPUBLIC OF THE PHILIPPINES

Instituted: May 4, 1983 - Chartered: March 13, 1985

## PHILIPPINE DeMOLAY YOUTH CENTER

#1440 San Marcelino St., 1000 Ermita, Manila, Philippines

(02) 524 3854 philippinesupremecouncil@gmail.com demolayphilippines.org

Onwards To A Century 1919 - 2017

Hon. Edison Abella, LOH DGC Grand Master

CIRCULAR NO. 2017-20 Series of 2017 - ABELLA

TO:

ALL SCOD MEMBERS IN GOOD STANDING; GRAND LINE OFFICERS, JURISDICTIONAL DEPUTY GRAND MASTERS AND EXECUTIVE OFFICERS; ADVISORY COUNCILS, DEMOLAY CHAPTERS AND KNIGHTHOOD PRIORIES; LEGION OF HONOR PRECEPTORY AND COURT OF CHEVALIERS; NATIONAL DEMOLAY CONGRESS AND DEMOLAY ALUMNI ASSOCIATION OF THE PHILIPPINES

FROM:

THE GRAND MASTER

SUPREME COUNCIL, ORDER OF DEMOLAY

DATE:

**JULY 7, 2017** 

SUBJECT:

APPOINTMENT OF MS. MA. CRISTINA M. SORDAN AS EXECUTIVE

DIRECTOR OF THE SUPREME COUNCIL, ORDER OF DEMOLAY.

- 1. In accordance with Edict No. 2017-02 (Abella), dated May 17, 2017, entitled: Amending the Composition of the Executive Committee, Qualification Standards and Removal Clause for the Position of Executive Director under the Supreme Council, Order of DeMolay, and in view of the thrusts of the Supreme Council, Order of DeMolay to professionalize its staff thus improve and enhance its office management and chapter operations, the Grand Master, as affirmed by the SCOD Executive Committee, hereby appoints Ms. Ma. Cristina M. Sordan as Executive Director of the Supreme Council, Order of DeMolay of the Republic of the Philippines effective July 10, 2017.
- Ms. Sordan is a salaried staff of the Supreme Council, Order of DeMolay and she shall hold office at the Philippine DeMolay Youth Center in Manila from Monday to Friday at 9:00 a.m. to 6:00 p.m.
- All of the concerned shall address and send their letters, reports, communications and other documents regarding SCOD matters and other DeMolay concerns to Ms. Sordan in the following format:

Ms. Ma. Cristina M. Sordan
Executive Director
Supreme Council, Order of DeMolay
Philippine DeMolay Youth Center
#1440 San Marcelino St., Ermita
Manila

"Celebrating One Hundred Years of Molding Young Men into Leaders"

- 4. For the record, the other employees of the Supreme Council, Order of DeMolay are Ms. Florence Nicolas, Membership; Ms. Regiely Casidsid, Administrative; Mr. Anthony Quintos, Bookkeeping/Finance and Mr. Danny Bayhonan, Building Maintenance/ Messengerial.
- 5. In view of this, the appointment of Senior DeMolay Barry Poliquit as Chief of Staff of the Office of the Grand Master by virtue of Circular No. 2015-12 (Espejo), dated June 12, 2015, is hereby rescinded. The Supreme Council, Order of DeMolay is sincerely grateful and thankful for the voluntary service and personal contribution of Brother Barry to the Order of DeMolay, in general, and Supreme Council, in particular, over the past two years. For the record, Brother Barry has not received any salary or compensation from the Supreme Council, Order of DeMolay.
- 6. The Master Councilors and Chapter Advisors of the DeMolay Chapters shall ensure that this Circular shall be read during the stated meeting of the Chapter following its receipt and shall be duly recorded in its minutes of meeting. Further, a copy of this Circular shall likewise be posted in the bulletin or news board in the Chapter Room and/or Masonic Lodge for the information of all concerned. The officers of the National DeMolay Congress and DeMolay Alumni Association of the Philippines shall disseminate this Circular among its member chapters locally and abroad.

HON EDISON ABELLA Grand Master

Attested by:

HON. EVARISTO A. LEVISTE, PGM/SCOD

Grand Secretary